



Dear Parents/Guardians,

My name is Courteney Mihalchik (my whole check 😊) and I will be your child's teacher for the 2019-2020 school year. We are going to have a lot of fun this year and learn many new and exciting things! My goal as an educator is to create a classroom environment that will stimulate, engage, encourage, and challenge your child to do their best all while developing a love for learning! Should you have any questions or concerns, please do not hesitate to contact me through email.

I look forward to working with you and your child this school year!

Sincerely,

Mrs. Mihalchik

MihalCo@boe.richmond.k12.ga.us



Start Times

Please remember that breakfast begins at 8:30 and the tardy bell is at 9:05. This means that students need to be in the classroom by 9:00 to begin instruction. Any student arriving after 8:50 will not receive breakfast because it will cause them to be tardy. However, exceptions will be made under certain circumstances.



Homework/Skills Practice

Your child will be given a homework/skills practice calendar each month. The work does not need to be returned to school, but the folder does need to be signed and returned each day with your child. We encourage that you read and work on the math skills for at least 25 minutes each night.



Weekly Papers

Papers will be sent home weekly/bi-weekly. Please look over them with your child. I will let you know if they need to be signed and returned.



Behavior

Your child's folder will be used as a contact about his/her behavior and will be sent home and returned each day. The color they are given and any comments will help to keep you informed of your child's daily behavior.



Money

All money sent to school with your child must be in a sealed envelope or zip lock bag labeled with his/her name, homeroom teacher and reason for the money.



Transportation

Please note that any change in your child's transportation has to be delivered to the school in letter or note form. The school cannot accept this information over the phone. However, in cases of emergency you may contact the front office.



Remind

I will set up a class using Remind. I will add you as soon as I have your name and contact information. I will use this as a quick and easy way to keep you informed about any important reminders or events taking place with the class or at the school.



Webpage

I will keep an up to date webpage for you to refer to each week. It will include my office hours, resources, weekly assignments, etc. Go to www.Rcobe.org/Belair click on Staff and Departments, and click on my name.